

London Borough of Harrow

CABINET FORWARD PLAN (1 January 2012 - 30 April 2012)

MONTH:- January

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
JANUARY						

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Shared Legal Practice	Approval for the establishment of a shared Legal Practice	Cabinet	19 January 2012	Councillor Graham Henson Hugh Peart, Director of Legal and Governance Services jessica.farmer@harrow.gov.uk Tel: 020 8424 1889	Staff and unions will be consulted on the TUPE transfer once a decision is made. Staff and unions have been consulted on the proposal but this does not affect the TUPE consultation.	None
Borough-wide Lorry Control Strategy	To consider a proposed strategy for regulation of goods vehicle movements on the highway network	Cabinet	19 January 2012	Councillor Phillip O'Dell Brendon Hills, Corporate Director, Community and Environment Services david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	Key stakeholders will be engaged during the strategy development phase and a full public consultation undertaken.	Harrow Transport Local Implementation Plan 2
Modernising Terms and Conditions of Employment	To agree variation to terms and conditions of employment	Cabinet	19 January 2012	Councillor Graham Henson Jon Turner,	Trade union representatives – through fortnightly and	Cabinet report 17 March 2011 titled 'Modernising Terms and

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				Divisional Director HRD & Shared Services lesley.clarke@ harrow.gov.uk Tel: 020 8420 9309	latterly weekly negotiation meetings The workforce – through the March and September staff surveys, briefing sessions, focus groups and newsletter articles Representations can be made via the trade unions or directly to the author	Conditions of Employment' http://modern.gov:8080/documents/s74035/Modernising%20Terms%20and%20Conditions.pdf
London Boroughs Grants Scheme 2012/13	Approve the Council's contribution to the LBGS for 2102/13	Cabinet	19 January 2012	Councillors Bill Stephenson and David Perry Brendon Hills, Corporate Director, Community and Environment Services Julie Alderson, Interim Director of Finance kashmir.takhar@ harrow.gov.uk Tel: 020 8420	None	None

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				9331 steve.tingle@harrow.gov.uk Tel: 020 8420 9384		
The Future of Cultural Services in Harrow	Note progress made in delivery of Harrow's cultural services and approval of outline principles and options for the future provision and delivery of cultural services in Harrow including libraries, arts and sports & leisure	Cabinet	19 January 2012	Councillor David Perry Marianne Locke, Divisional Director, Community & Culture marianne.locke@harrow.gov.uk Tel: 020 8736 6530	Consultation has included online survey, stakeholder forums and focus groups with users and non-users of cultural services	None
Development of Apprenticeship Opportunities	Approval to adopt an Apprenticeship Programme for Harrow Council and the process for the development and delivery of the programme.	Cabinet	19 January 2012	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping colin.middleton@harrow.gov.uk Tel: 020 8736 6080	Stakeholder engagement including formal agreement of Council Trade Unions to be undertaken in January 2012. Findings of the consultation to	Report of London Councils

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					be included in the contents of the January 19 th Cabinet Committee Report.	
FEBRUARY						
Non-Domestic Discretionary Rate Relief - charities and non profit making organisations	Award of contracts	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance fern.silverio@harrow.gov.uk Tel: 020 8736 6818	None	None
Better Deal for Residents - Mobile and Flexible Working Transformation Programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	9 February 2012	Councillors Bill Stephenson and Graham Henson Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers	Mobile & Flexible Working Full Business Case

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				6106	workshops and meetings; Managers forum; staff and managers newsletters; Representations to Mobile&Flexible@harrow.gov.uk or betterdeal@harrow.gov.uk	
Revenue and Capital Monitoring report to 31 December 2011	To approve virement, rephasing and revised capital programme	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Final Revenue Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget, including the schools budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson,	None	None

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				Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8242 1393		
Fees and Charges 2012/13	Set fees and charges for 2012/13	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None
Final Housing Revenue Account Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance donna.edwards@harrow.gov.uk Tel: 020 8424 1140	None	None

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Treasury Management Strategy and Prudential Indicators 2011/12	Approve the TM strategy and the prudential indicators	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Final Capital Programme 2012/13 to 2016/17	Approve final capital programme	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384	None	None
Carbon Reduction - RE:FIT Tender Returns	Appointment of Preferred Supplier Approval to seek Investment Grade	Cabinet	9 February 2012	Councillor Thaya Idaikkadar Brendon Hills, Corporate Director,	Individual schools and energy budget holders will be consulted to	Report to Cabinet (May 2011) - Climate Change Strategy Action Plan – report

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	Proposals Delegate authority to the Corporate Director, Community and Environment to enter into a contract			Community and Environment Services andrew.baker@harrow.gov.uk Tel: 020 8424 1779	ensure that they are committed to the proposed course of action	back on public consultation and report back on the RE:FIT scheme http://www.harrow.gov.uk/www2/documents/g60264/Public%20reports%20pack,%20Thursday%2019-May-2011%2019.30,%20Cabinet.pdf?T=10
Council Insurance Renewals 2012	Approval of the recommendations to enter into a contract(s) with the preferred tenderer(s)	Cabinet	9 February 2012	Councillor Graham Henson Tom Whiting, Assistant Chief Executive karen.vickery@harrow.gov.uk Tel: 020 8424 1995	Insurance contracts are a protection for the Council as a prudent organisation, therefore this is a corporate decision and does not require extensive consultation.	Tender recommendation report
Surface Water Management Plan	Approval of the Plan	Cabinet	9 February 2012	Councillor Phillip O'Dell	In conjunction with Defra, EA, GLA (Drain	PFRA & SWMP

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				<p>Brendon Hills, Corporate Director, Community and Environment Services michael.bradshaw @harrow.gov.uk Tel: 020 8424 1586</p>	<p>London Forum) and London Councils the SWMP has been produced to meet the requirements of the Flood & Water Management Act 2010 and the EU Floods Directive 2007 and form part of the evidence base to inform planning, DM Policies and the Local Development Framework.</p>	
Harrow Core Strategy	To recommend to Council the adoption of the Harrow Core Strategy	Cabinet Council	9 February 2012 16 February 2012	<p>Councillor Keith Ferry</p> <p>Andrew Trehern, Corporate Director, Place Shaping matthew.paterson @harrow.gov.uk</p>	None – the Core Strategy has been the subject of several rounds of formal public consultation in accordance with the Council’s adopted	Planning Inspector’s report into the independent examination of the Harrow Core Strategy; Revised Local Development Scheme; LDF –

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				Tel: 020 8736 6082	Statement of Community Involvement, as well as an independent Examination in Public held by the Secretary of State in Sept 2010	Evidence Base Studies;Sustainable Communities Strategy;Sustainability Appraisal;Core Strategy Pre-submission document (April 2011);Consultation Responses Report;Equalities Impact Assessments
MARCH						
Appointment of Contractor(s) to deliver responsive Repairs Services and Cyclical Maintenance	Approval to proceed to award of contract(s)	Cabinet	8 March 2012	Councillors Bob Currie, Thaya Idaikkadar and Graham Henson Brendon Hills, Corporate Director, Community and Environment Services Andrew Trehern, Corporate Director, Place Shaping paul.mullins@harrow.gov.uk	Tenants', Leaseholders' and Residents' Consultative Forum will be consulted. All Leaseholders will be consulted directly. The Schools Forum will be consulted	Cabinet Report - 8 September 2011

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				Tel: 020 8424 1227 david.lewis@harrow.gov.uk Tel: 020 8736 6848		
Local Development Order, North Harrow District Shopping Centre	Approval of the final version of the Local Development Order North Harrow for submission to the Secretary of State. Subject to no subsequent direction by the Secretary of State, that the LDO be adopted.	Cabinet	8 March 2012	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services andrew.clements@harrow.gov.uk Tel: 020 8736 6535	Stakeholder and engagement and statutory consultation to be undertaken in January 2012. Findings of the consultation to be included in the contents of the March 8 th Cabinet Committee Report	Draft Local Development Order Cabinet Committee Report 15th December 2011; Appendix A Draft Local Development Order North Harrow District Shopping Centre; Appendix B L Statement of Reasons Local Development Order; Appendix C Area Map for Local Development Order; London Borough of Harrow Outer London Fund Round One Bid

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APRIL						
HealthWatch	Agree and option for a Local HealthWatch	Cabinet	4 April 2012	Councillor Margaret Davine Alex Dewsnap, Divisional Director, Partnership, Development and Performance desiree.mahoney@harrow.gov.uk Tel: 020 8424 1390	Meetings and focus groups with the voluntary and community sector, Council and PCT staff and Members	Consultation Report

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: daksha.ghelani@harrow.gov.uk

CONTACT DETAILS OF PORTFOLIO HOLDERS

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Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07505 430133	Email: david.perry@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Home: (020) 8864 4934	Email: bob.currie@harrow.gov.uk
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